

PTW Safety Checklist No. 51



WORK AT HEIGHT

Other Checklists that may be relevant:		52 , 56 , 88
Permit Number:		Date:
Rev 3.0	Issue Date: 29/07/2020	Authorised By: PSM

Reference [PTW MANUAL](#)

PRIOR TO PERMIT ISSUE:

- | | Y | N | N/A |
|---|--------------------------|--------------------------|--------------------------|
| <p>1 During Work at Height is there a possibility of any risk that a person may fall greater than 1.8m?</p> <p>If answer is Yes, appropriate fall protection is required. All persons wearing fall protection shall hold, or be supervised by a person holding NZQA unit standard 15757, 23229 or 25045.</p> <p>Name: _____ NZQA Unit held: _____</p> <p>Name: _____ NZQA Unit held: _____</p> <p>Name: _____ NZQA Unit held: _____</p> | <input type="checkbox"/> | <input type="checkbox"/> | |
| <p>2 (a) Is the work at height notifiable to Worksafe (potential to fall >5m)?</p> <p>(b) Has the notification been submitted?</p> <p>Nominate the person who submitted the above notification to Worksafe:</p> <p>_____</p> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <p>3 Appoint an Observer to oversee the Work at Height:</p> <p>Name: _____</p> | | | <input type="checkbox"/> |
| <p>4 Recovery Plan has been developed to recover any person(s) that may be suspended from a fall arrest system and is unable to return to safe area. Confirm the PI has approved the recovery plan. The work party and recovery team have read and understood the Recovery Plan (attached).</p> | <input type="checkbox"/> | | |
| <p>5 Are all members of the Recovery Team appropriately trained for the recovery techniques as stated in the Plan. Nominate the Recovery Team:</p> <p>_____</p> <p>_____</p> | <input type="checkbox"/> | | |
| <p>6 Are anchor points in good condition and appropriate?</p> | <input type="checkbox"/> | | |

PRIOR TO COMMENCING TASK:

- | | | |
|---|--------------------------|--------------------------|
| 7 Where necessary, barriers and signs have been erected. | <input type="checkbox"/> | <input type="checkbox"/> |
| 8 Live aerials, powerlines have been confirmed isolated before any work in or near them commences. | <input type="checkbox"/> | <input type="checkbox"/> |
| 9 Confirm all equipment to be used for Work at Height is in good working condition and has current certification. | <input type="checkbox"/> | |

- 10 Have all team members working at height had 'Buddy Check' performed on their equipment?
- 11 Is the weather suitable for the activity? Refer to [Adverse Weather Guidelines](#).

WORKING OVER WATER:

12 "Working Over Water" is defined as:
Any work at height activity undertaken outside the confines of passive fall protection systems¹ and where there is a potential to fall into water² if active fall protection barriers³ fail or are missing.

¹ Passive fall protection consists of components and systems that do not require any action on the worker's part, and may include dedicated fixed guard rails around structures, access or work platforms erected to code, certified scaffolding, etc.

² e.g. sea, rivers or streams, swamps, canals, reservoirs, pits, lakes, docks, wharfs, ponds, swimming pools, holding tanks, etc.

³ Active fall protection is made up of components and systems that require some manipulation by the worker to make the protection effective. These systems include: harnesses, lanyards and their attachments; component parts such as rope-grabbing devices; lifelines; fall arresters and shock absorbers; fall-arresting systems; etc. All active systems begin with an anchorage point and have some components connected to the worker.

Working over Water as defined in the PTW Manual has been read and understood.

Do Working over Water (WOW) controls apply?

If No, then provide justification:

If Yes, please apply the following controls:

(a) The nominated observer, able to work in a position not exposed to WOW risk is:

Name: _____

(b) All personnel working over water are to wear head protection, self inflating lifejacket and self righting lifejackets / PLB

(c) The Observer shall ensure that a Dan Buoy and Fluorescent Marine Dye Marker is located at the worksite and is ready for deployment if required. If the Observer is also the designated rescuer (eg: Abseiler), then the Observer shall wear the same PPE as the person working at height over water.